

# **Carbon County Rural County Grant Program**

Economic Development Grant Funding



## *Purpose/Introduction*

The Carbon County Rural County Grant Program (RCGP) is designed to address the economic development needs of Carbon County, which may include:

- business recruitment, development, and expansion;
- workforce training and development; and,
- infrastructure and capital facilities improvements for business development.

Carbon County has grant funds for potential projects. A dollar for dollar (50/50) match will be required. Cash and/or in-kind matches will be considered. Average requested awards range between \$1,000 and \$20,000 though larger grant requests up to \$50,000 may be considered. Eligible applicants include the following:

- for-profit businesses;
- non-profit organizations; and,
- local government entities.

All applicants must be located in Carbon County. Examples of eligible grant projects include, but are not limited to:

- infrastructure development (for operational purposes);
- new commercial building construction and/or existing commercial building expansion;
- new or upgraded equipment and/or machinery;
- affordable housing developments (excludes single (1) home construction);
- value-added agriculture expansion; and,
- new or uncommon industry investments.

The following projects/expenses are ineligible for the RCGP:

- project area is not located in Carbon County;
- short-term payroll, utility, or other operating expenses;
- project does not provide business development, job creation, or economic incentive to Carbon County;
- project is not current on property taxes, has an invalid/unapproved business license or conditional use permit, or is in violation of any other applicable federal, state or local rule, regulation or requirement.

Applicants must submit the following documentation with the application:

- current W-9
- business license issued by Carbon County or local municipality (if applicable)
- IRS determination letter (**nonprofits only**)
- documentation of matching funds
- letter of support from a community member (recommended)

Upon submission of the application, the applicant will be pre-qualified before going through a rigorous decision-making process by the Community Economic Development (CED) Board.

## *Grant Application Schedule and Submission Details*

Consideration for funding is now open. **Applications are due December 1, 2024.**

Applications must be submitted to Carbon County Economic Development in one (1) of the following ways:

1. Online: <https://www.carbon.utah.gov/form/rural-county-grant-application/>
2. Email: [cced@carbon.utah.gov](mailto:cced@carbon.utah.gov)
3. Mail or in person: Carbon County Economic Development  
751 East 100 North, Suite 2600  
Price, Utah 84501

## *Grant Approval Process*

Applicants may be required to attend and present at a CED Board Meeting before final approval will be given. Not all projects receive approval. The CED Board meetings are the third Tuesday of each month at 10:00am (subject to change if a quorum is not in attendance) in the County Building.

## *Reporting Requirements*

Reporting requirements and criteria for businesses that receive funding will include; jobs created, development progression, and overall business status over the duration of the project. Project must adhere to the timeline as presented to the CED Board. Projects will be required to report to the CED Board after completion of the project.

## *Questions and Contact Information*

Shanny Wilson, Carbon County Economic Development & Tourism Director

Phone: 435-636-3295

Email: [cced@carbon.utah.gov](mailto:cced@carbon.utah.gov)

**CARBON COUNTY RURAL COUNTY GRANT PROGRAM 2024**

*Application*

**ENTITY INFORMATION**

Legal Entity Name:

Trade Entity Name (DBA):

Address:

City: State: Zip:

Mailing Address (if different):

City: State: Zip:

EIN: Employer Identification Number:

Utah Business Entity Number:

Primary Industry and Year Established:

**PRIMARY CONTACT INFORMATION**

First and Last Name:

Title:

Email:

Work Phone:

Mobile Phone (if different):

**Section 1: General Project Information**

Please provide a detailed project description in the space below.

*If more space is needed, please attach a separate document.*

Please describe the anticipated economic development impact of the project (i.e. job creation, property tax, etc).

Please provide a timeline and budget for the project, and include the required match of one to one in detail.

Number of Full-Time Job Creation:	Number of Part-Time Job Creation:
Avg. New FT Salary:	Avg. New PT Salary:
Funding Amount Requested:	
Cash Match Amount (if applicable):	In-Kind Match Amount (if applicable):

### Section 3: Business Agreement & Signature

The following required documents are attached to the application:

- current W-9;
- business license issued by Carbon County or local municipality (if applicable);
- IRS determination letter (**nonprofits only**);
- documentation of matching funds and/or supporting financial documents.

I authorize Carbon County CED Board to verify the information provided in this application and the accompanying documentation of my application. I agree that an audit may be performed to verify the information and representations set forth herein.

If awarded, I understand I will receive a 1099 from Carbon County for funding received. I agree to retain documentation related to this application and to any uses of the funds for a period of not less than 5 years.

I am authorized to submit this application and if awarded, accept this grant on behalf of the entity name in this application. Funds provided through this agreement and application are considered government financial assistance. If audit findings determine that any funds were obtained or expended by the recipient in violation of this program or application, I agree to make full repayment of those funds.

Name:

Signature:

Date:



**Conflict of Interest Disclosure Form**

\_\_\_\_\_ I have no conflict of interest to report

\_\_\_\_\_ I have the following conflict of interest to report:

Name: \_\_\_\_\_

County/City Office: \_\_\_\_\_

Position within the City/County: \_\_\_\_\_

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), related parties or circumstances that you believe could contribute to a conflict of interest between the Carbon County Rural County Grant Program and your personal or professional interests, financial, or otherwise:

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I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_